

**Board of Assessors Meeting**  
**Monday, December 6th, 2021, 6:00 P.M.**  
**Tahanto Regional Middle/High School**  
**1001 Main Street, Boylston, MA**

Call to order: 6:06

Attending: Van Baker, Tom Martiska, Rebecca Dono Healy, Amy Evanowski

1. Pledge of Allegiance
2. Approval of Minutes - waived
3. Scheduled Items:
  - Introduced and welcomed Amy Evanowski from RRG to entire Board
  - Administrative Assistant job posting. Discussion on candidates interviewed. Motion by Van Baker to hire candidate Jacob (Jack) Valleli, seconded by Tom Martiska. Vote: 3-0 in favor.
  - Temp Staffing - passed over
  - Update on CAS-2120-1186 (aboveground pool abatement). Resolved in our favor by DOR. Taxpayer has been notified. Amy will be processing the abatement
4. Action Items:
  - Habitat Parcel: Gave Amy Attorney O'Day's letter to DOR for review and asked for advice on possible resolution. BOA strongly recommends taxpayer file for hardship abatement.
  - Budget Item for FY23 RRC Personal Property Contract. BOA consensus is to continue service for next year. BOA asked Amy to research contract further to determine why there is a difference between FY22 actual and FY23 quote. If due to expanded services related to public utilities, can quote be refined due to Municipal Power.
  - Budget Item for FY23 GIS Mapping. Amy recommended a service that could be used for entire municipal services. BOA consensus was to explore options with Town Administrator to see if grant funds were available.
5. Assessors' Miscellaneous:
  - Tax Bills are complete and have been mailed
6. Future Agenda Items:
  - Tom recommended scheduling January meeting for January 10th because that would get the board into abatement season.
7. Citizen Comments: none
8. Adjournment: Motion by Van, Seconded by Tom Vote 3-0 in favor 6:38 pm